



Please complete and return to: **Buzz Discos, 102 Catshill Road, Brownhills, Walsall**

Name and Address of Hirer

Contact Telephone Number(s)

Date and Time of Party

(Please note, we will need one hour before the start time to set up)

Date:
From: _____ To: _____

Name & Address of Party

Venue

(The chosen venue should have at least 2 electrical sockets within easy reach)

Party Details

Party Occasion:
Approx Number of Guests:

Special Music Requests

Deposit Required

Total Payable

Please read the Booking Terms and conditions provided and sign below.

I agree to the booking terms and conditions of Buzz Discos, and will pay the deposit shown.



Booking Terms & Conditions

In these terms and conditions, any reference to 'the performer' is a reference to Buzz Discos, and any reference to 'the hirer' is a reference to the person placing the booking with Buzz Discos.

1. Once a booking has been confirmed and deposit paid by the hirer, the performer will provide the required service, at the time, date and location specified on the booking form.

2. A deposit of 50% of the agreed fee will be required from the hirer at the time of booking. The remaining balance is payable 7 days before the date specified on the booking form ('Date Of Party').

All cheques should be made payable to : Buzz Discos

3. The performer will require access to the booked venue, one hour before the party for setting up and one hour after for packing away. The hirer will be responsible for making these arrangements when booking the venue to allow the performer to gain access.

4. In the event of cancellation up to and including 14 days before the event, the performer will refund any monies paid by the hirer. After this time, all deposits paid by the hirer will be non-refundable. At the discretion of the performer, deposits will be transferable to a different choice of date, depending on availability.

5. The performer requires the use of at least one electric socket, which must be within two metres of the designated area for the disco.

6. Whilst attending the event, the performer will not accept any liability for any accidents, injuries or incidents howsoever caused.

7. In the event of equipment failure during the event, the performer will endeavour to rectify the problem as soon as possible. If the problem is non rectifiable, the performer will either carry on the event with alternative equipment, or refund 50% of the total amount paid, in the event that the performer is unable to continue. Refunds will only be given at the discretion of the performer

8. Any damage to Buzz Discos Equipment occurring during the period of hire, will be charged to the hirer.

9. The performer will use equipment which has been PAT Tested by an electrician and is safe for use.

10. All personal details given to the performer will not be given to any third party, and will be kept confidential at all times. Name, address and telephone details will only be used by staff members of Buzz Discos.

11. Any complaints that may arise must be notified to the performer in writing, within two days of the date of the party. Any complaints not complying with the time of notification cannot be dealt with.

If you require any further information, please telephone Buzz Discos and speak to a member of staff. Please Note: An answer phone service may be provided at certain times. All messages will be replied to.

Please ensure that the Booking Form is signed by the hirer, to confirm agreement with the performers terms and conditions. Unsigned booking forms will not be accepted.

Thank You for taking the time to read the terms and conditions.